

Salaam Academy Behaviour Policy

We wish for every child to receive a high standard of education and reach their full potential. To do this, we aim to provide a safe, caring and stimulating environment. We endeavour to develop their religious, moral, and social values and promote discipline, behaviour, excellent personal manners and mutual respect.

Our behaviour policy is designed to reinforce positive behaviour but also to teach that negative behaviour and the breaking of rules has consequences. Behaviour has a direct effect on the learning of all the children, therefore it is important to deal with any behaviour issues quickly and effectively. This policy is to be applied fairly and consistently.

Cooperation with Parents

Parents have a vital role to play in their children's education. It is very important that they support their child's learning and co-operate with the Madrasah. We are very conscious of the importance of parental support and therefore request all parents to read and respect the behaviour policy and support us with its implementation.

Parents are our partners in promoting the development of self-discipline and appropriate, respectful Islamic behaviour. We therefore expect parents to work together with the Madrasah to teach students accountability, responsibility and respect for self and others. Together we can better promote a positive environment of Islamic morals and values in which everyone can flourish.

Parents' responsibilities are:

- To ensure that their child attends Madrasah regularly and on time.
- To monitor their child's Madrasah work by ensuring that homework is completed fully and to a good standard.
- To notify the Madrasah in case of an absence, and make arrangements to compensate for the classes missed by their child.
- To ensure that the Madrasah Dress code is observed.
- To teach and reinforce the importance of respecting teachers and peers.
- If parents have concerns about the welfare of their child, they should talk to the headmaster or deputy head who will arrange a review with the relevant teacher.
- To conduct themselves in a courteous and responsible manner.
- To be respectful, polite and cooperate with teachers
- To be aware that any untoward behaviour, use of foul language, physical or verbal misconduct will not be tolerated in the Madrasah and will be subject to a detention, or in repeated cases, exclusion.

It is the responsibility of parents/guardians to explain to their child/ren the code of conduct for the student and their responsibilities towards adhering to all the Madrasah rules and regulations

The cost of any damage to property and equipment by students will be charged to parents.

Code of conduct for Students

We expect all students to

- Respect the Madrasah's learning environment.
- Come to Madrasah ready to learn, participate in class, and with all assigned homework completed.
- Conduct themselves in a courteous and responsible manner.
- Be respectful, polite and cooperate with other students and teachers.
- Accept the consequences of their actions.
- Attend Madrasah regularly and on time.
- Adhere to the prescribed Madrasah dress code.
- Attend classes with appropriate textbooks and necessary supplies.
- Use appropriate language at all times.
- Keep the Madrasah tidy and respect Madrasah property.
- Obtain authority from the Madrasah's office prior to leaving Madrasah premises during the hours of operation.
- To switch off electronic accessories and gadgets e.g. mobile phones. These items, if used during class time, will be confiscated until the end of that Madrasah day.

Use of foul language and bullying will not be tolerated in the Madrasah and will be subject to detention, disciplinary action or in severe or repeated cases, exclusion.

While in class

- Sit properly
- Do not speak when the teacher is speaking
- Put your hand up when you would like to speak
- Make no disruptive noise or gestures.
- Do not leave class or your seat without permission
- Treat others and their property with respect.
- Keep the room tidy
- Keep up with your group learning schedule
- Take care of equipment and other learning materials in the class.
- No eating or chewing gum

Sanctions for Misbehaviour

We expect all our students to give their best at all times. Any misbehaviour will be dealt with quickly and effectively.

Verbal warnings

Will be given for the following:

- Refusing instruction or disruptive behaviour.
- Talking whilst teacher or someone else is talking to the class.
- Incorrect dress code
- Coming late to Madrasah without a valid reason
- Not paying attention in class.
- Failure to complete homework on time
- Eating in class

Zero Tolerance - No Verbal Warnings and Immediate Detention / Escalation

- Bullying and/or abusive language
- Leaving Class/Madrasah without permission
- Disruptive behaviour in class
- Receipt of more than 2 verbal warnings for any misbehaviour

Detention after class

After 2 verbal warnings in any one lesson or for a zero tolerance offence, pupils will be given a 20 minute detention after class. No messages will be sent to parents until the detention has been completed.

Behaviour Meeting

A meeting will be arranged between Parents and the Headmaster or Deputy Head if a pupil has received more than 2 detentions in a term. Actions will be agreed at this meeting to help tackle the misbehaviour and promote good behaviour.

Continued Misbehaviour

Continued misbehaviour will result in increased sanctions such as longer detentions and exclusion from enrichment activities. Repeated misbehaviour may result in suspension or exclusion at the discretion of the Head Teacher and the Shura.

Immediate, Temporary Exclusion

We will immediately dismiss, for that day, any pupil whose behaviour is out of control and severely disruptive. In this situation, the student will be escorted out of the class and parents will be called to come and collect their child. The pupil may return to class the following week once an apology has been given by the pupil and a reassurance that their disruptive behaviour will not continue. Any pupil who has had more than three Immediate Exclusions in an academic year, will be permanently excluded from the madrassah. A warning to this effect will be given after the second offence.